

# AUDITOR-CONTROLLER TAX ROLL CORRECTION

FOR AGENCY USE ONLY. REQUESTS FROM UNAUTHORIZED AGENCIES WILL BE REJECTED.

DATE OF REQUEST: \_\_\_\_\_

TAX CODE # : \_\_\_\_\_

AGENCY: \_\_\_\_\_

CONTACT: \_\_\_\_\_

PHONE: \_\_\_\_\_



**EXPLANATION:**

ADD CHARGE:	<input type="checkbox"/>	
CANCEL CHARGE:	<input type="checkbox"/>	
CANCEL PENALTY:	<input type="checkbox"/>	
OTHER:	<input type="checkbox"/>	

ASSESSMENT# :	TAX YEAR:	AMOUNT:

ADDITIONAL NOTES: \_\_\_\_\_  
\_\_\_\_\_

AUTHORIZING MANAGER: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

\*\*\*RETURN BY FAX or EMAIL TO:

AUDITOR-CONTROLLER/COUNTY CLERK  
255 NORTH FORBES STREET 2nd FLOOR, LAKEPORT CA 95453  
Email: peter.bazzano@lakecountycalifornia.gov  
PHONE: (707) 263-2313  
FAX: (707) 263-2310  
Please allow 30 days for roll change processing.

**Auditor Use Only**

R/C COMPLETED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

AUDITOR ROLL CHANGE # : \_\_\_\_\_ FEE \$: \_\_\_\_\_

Notice: Requests for Additions, Corrections, or Removals of Direct Assessments (also referred to as Special Assessments or Direct Charges) after the Secured Extension of the property tax roll will require a Tax Roll Correction form and will result in a \$15 fee. Requests shall include the Assessment Numbers, Tax Years, Amounts, and an explanation for the request. The completed Tax Roll Correction form shall be signed by an Authorized Signor as provided by the Agency. Additional authority may be requested upon review.